



Ysgol Gyfun Gymraeg Rhydywaun Cluster Transition Plan

2022-23



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This Current Transition Plan (CTP) is a joint agreement between the following schools:

Ysgol Gynradd Gymraeg Abercynon
Ysgol Gynradd Gymraeg Aberdâr
Ysgol Gynradd Gymraeg Penderyn
Ysgol Gynradd Gymraeg Rhyd y Grug
Ysgol Gynradd Gymraeg Santes Tudful
Ysgol Gyfun Gymraeg Rhydywaun

Aim of the Cluster Transition Plan

As a cluster, we have a shared vision to provide first class Welsh medium education, based on an effective continuum of learning between the ages of 3 and 16. The aim of this transition plan is to ensure that all pupils in our cluster benefit fully from the range of transition activities, initiatives and support strategies offered so that students integrate swiftly and successfully into Ysgol Gyfun Gymraeg Rhydywaun, responding fully to the new educational and social experiences this significant milestone represents. This plan, promotes progression and continuity in the new curriculum and supports the pastoral care given to pupils across the cluster, continuing the high standards laid in foundation at primary level towards academic and lifelong progress.

This plan identifies how we collaborate to achieve the above goals. In accordance with the guidelines given, the plan will be reviewed annually.

The plan sets out the steps to be taken in accordance with the core requirements below provided by the Welsh Assembly Government under the Transition Regulations 2022:

- How we as a cluster coordinate and manage the transition process for learners from primary to secondary education.
- How we as a cluster collaborate to ensure continuation in learning through effective curriculum management for learners transitioning from year 6 to year 7.
- How learner progress can be supported during transition from primary to secondary education.
- How additional learning and welfare needs can be supported as learners transition from primary to secondary education.
- As a cluster, we will review and in monitor the effectiveness of the transition plan in terms of how effectively the plan:
 - ensures continuation of learning
 - supports the progress of individual learners

In addition to the core requirements above, the plan states how we will work together to ensure that there are effective arrangements for Transition in the following areas:

- Pastoral links to satisfy the pupils' personal and social needs
- Sharing of information regarding pupils' achievements and attainment
- Sharing information about the learning needs of individual pupils

- Collaborate when planning the curriculum to ensure a learning continuum for learners between 3 and 16 years of age.

In all cases, the plan notes the current and ongoing work regarding the transition from year 6 to 7, as learners progress through the Curriculum for Wales progress stages. If areas for further development are identified we will agree to collaborate in addressing these areas of development annually.

Managing and coordinating the Transition process

The Headteachers of all primary schools and the Assistant Headteacher of Ysgol Gyfun Gymraeg Rhydywaun, with responsibility over transition, will meet at once every term. This group will annually review the Transition plan at the beginning of the school year, taking into account the progress made in the previous academic year, and agreeing on priorities for the year ahead. The Governing Bodies of the schools will agree on the recommendations resulting from the review.

Within each school's Governing Body a representative will give regular feedback to the Body on the latest Transition developments. There are nominated governors for Transition on the governing bodies of each of the schools.

Transition Coordinator

Mr Arwel James has been appointed as Transition Coordinator at Ysgol Gyfun Gymraeg Rhydywaun, and will promote the work of the steering group, and specifically advise on:

- Progress on the main areas for improvement that have been identified in the plan
- The best way to ensure that there are regular opportunities to involve parents/carers and pupils in getting feedback and planning
- How to ensure that there are effective links with the work that takes place under the guidance of the local authority
- Any steps to meet the requirements set out in the Assembly Government's guidelines in connection with the review and publication of the Transition Plan.

Mr Arwel James will work closely with the Year 7 Head of Progress and Welfare, Mrs Leana Stansfield-Davies, and the Additional Learning Needs Coordinator, Mrs Heidi Bryant-Miles. Arwel James is responsible for the Transition arrangements, including organising meetings and activities, primary school visits, and transferring information about Ysgol Gyfun Gymraeg Rhydywaun.

The Head of Progress and Welfare will work with Arwel James from June onwards. Mr Arwel James and Mrs Heidi Bryant-Miles, ALN Coordinator, will be responsible for collecting information about the pupils and distributing this as required to relevant staff.

1. Planning the curriculum together

The cluster's Transition policy states that we provide opportunities for members of Ysgol Gyfun Gymraeg Rhydywaun's Areas of Learning and Experience to meet with teachers from the primary schools in order to promote collaboration and subject knowledge across the progression steps.

Curricular collaboration is currently implemented by:

- Areas of learning and experience in joint planning, aligning teaching and learning methods and sharing good practice
- Sharing examples of departmental resources and examples of lessons on the Yl.6 Rhydywaun website

- Subject based transition visits to promote good practice in subjects such as Geography, Music, Technology, Information Technology, Art and Drama, Food Technology, History, and Spanish
- Standardisation of assessment through moderation meetings across subjects
- Holding joint INSET sessions

Development areas 2022-2023

Target	Who	When	Success Criteria
Continue to collaborate with the new curriculum	Secondary AoLE's / Primary	September – July	- Cluster INSET – September 2022 - Meeting for each AoLE, once every term 2022-23

2. Ensure continuity in teaching and learning methods

We believe that ensuring continuity in teaching and learning is critical in promoting effective Transition between the key stages. The work completed in relation to teaching and learning techniques by all schools in the partnership is greatly appreciated. There is successful collaboration between the schools on varied methods, with opportunities provided to expand on the specialist provision of different members of the staff at all schools.

Continuity in teaching and learning methods are currently promoted through the following activities:

1. Year 6 teachers are given the opportunity to visit lessons and observe teaching and learning styles for Year 7, giving them the opportunity to cascade their findings to primary sector staff.
2. Opportunity is given for year six to attend lesson taster sessions at Ysgol Gyfun Gymraeg Rhydywaun to gain experience across the range of the curriculum. Year 6 teachers are welcome to attend the lessons with opportunity provided following the lessons to discuss and provide feedback on the experience.
3. Partnership schools are willing to share equipment in order to promote continuity in teaching and learning methods e.g. science/ICT equipment.
4. Whole cluster INSET where teaching and learning strategies are demonstrated such as Teach to the Top, Voice 21, the 'Just Reading' scheme and Growth mindset. The cluster INSET model will continue to develop in the 2023-24 academic year with agreed strategies to be introduced across primary schools.
5. Agreed resources are used in the primary cluster such as ethos and community standards posters that are common to all cluster schools.

Development areas 2022-23

Target	Who	By When	Success Criteria
Collaborate on various teaching and learning strategies such as Recall, Teaching to the top, Voice 21, 'Just reading', Growth Mindset.	BWJ, RMS, AEJ /Primary	Continuous	- Cluster INSET – September 2022 - Meeting every Term - Visits / learning trips
Digital pioneers scheme - training led by Rhydywaun in partnership with Digital Communities Wales	LD / DGW / Primary	Continuous	Activity with Year 6 January 2023

3. Ensure consistency in assessing, monitoring and following the pupil's progress by comparing it with the previous attainment

Extensive use is made of previous knowledge about the pupils when they start Year 7 at Rhydywaun. The information will be used to determine targets as the pupils follow learning paths along the progression steps. The accuracy of this information is essential and will be collected during numerous meetings between primary and secondary staff throughout the academic year. Areas of development are detailed below:

1. An opportunity is given annually to the teachers of the sectors to come together in order to monitor and assess pupils' work in Year 7. Books are examined with opportunity to discuss with pupils individually and in groups. Any examples of significant progress or underachievement are discussed with teachers in Rhydywaun.
2. Members of the Hafan (ALN / Welfare department) will visit the primary schools in order to identify pupils with educational / welfare needs and decide on the best methods of meeting those needs.
3. Rhydywaun will receive information about formal assessments across the curriculum from the primary schools, together with the results of Literacy and Numeracy Tests.
4. There will be joint meetings in order to plan assessment within the with the aim of ensuring consistency. The cluster will continue to explore assessment opportunities throughout the 2022-23 academic year.

Development areas 2022-23

Target	Who	By When	Success Criteria
Meetings between cluster Areas of Learning and Experience.	Leaders / representatives of Areas of Learning and Experience with AoLE representatives of the Cluster schools,	Continuous	Meeting every term by each AoLE Meetings held. Minutes and action points from the meetings disseminated to the teachers of the cluster schools. An agreed understanding of teaching and learning strategies. Consistency in assessment across cluster's schools leading to a pilot assessment scheme within the new Curriculum.
Extending the Additional Learning Needs provision between Rhydywaun and the primary schools, with coordinators' meetings to discuss the provision, the methodology, and the resources for these pupils.	Rhydywaun ALN Co-ordinator, Primary Co-ordinators	Spring Term	Information is shared effectively which enables pupils to settle in Rhydywaun receiving the right maintenance and support.

4. Evaluate the impact of the policy and improvement plans on standards.

Below is a summary of how we will evaluate the impact of the plan over the course of the academic year. The annual project targets will be evaluated with the following considered:

1. A report and review is provided to the to the governors.
2. Particular emphasis is placed on standards when discussing pupils' progress and information regarding attainment at the end of key stages is shared with the cluster.

5. Pastoral connections to satisfy the pupils' personal and social needs

A successful pastoral transition must ensure a successful curricular transition, and ensure that pupils have the opportunity to make progress in the secondary sector. A full pastoral transition program has been established, and the program is evaluated annually by Year 7 pupils. Action is taken on any recommendations that can be achieved. At the moment, the areas below are part of Rhydywaun's pastoral transition programme:

1. There is an open evening so that parents and year 6 pupils can see the school in action.
2. The Assistant Headteacher (AEJ), as well as other key staff, will meet the pupils in Year 6 on more than one occasion before the transition, introducing the school to the pupils. The visits throughout the academic year, will include a visit by the Year 7 Head of Progress and Welfare in order to distribute a wide range of information, including information about the induction days and the induction course in Llangrannog.
3. A two-day induction is held in June/July which gives pupils the opportunity to meet their new classes and their tutors, together with getting a taste of lessons in Rhydywaun.
4. Meetings for parents are held virtually and on the school site.
5. Sports competitions are held such as a rugby / netball competition
6. During the third week of the term a residential course is held at the Llangrannog Urdd Camp.
7. Aspects of Transition are discussed at the meetings of the year forum and the School Council, and recommendations put into practice where possible.
8. Members of the Sixth Form are used as mentors during the visiting days, and as pastoral support in Llangrannog, in the class, and on the reading plan for the target group. The mentors are available to listen to Year 7 pupils' concerns and offer them support. Some Sixth Form pupils are trained by Bullies Out.

Development areas 2022-23

Target	Who	When	Success Criteria
A 'Q&A' visit including workshops by the 'Digital Pioneers' for Year 6 pupils in the primary schools.	AEJ, Sixth form, pupils, Year 9/10 ICT	January 2023	Year 6 pupils have had the opportunity to ask about the school and discuss any concerns. Collaborate on a programming project.
Organising an additional pastoral 'Parents' evening so that parents can meet the class tutor for feedback about how pupils are settling into the school. Parent's evening can be virtual or face to face.	AEJ, Head of Year 7 Progress and Wellbeing, Year 7 class tutors, ALN Coordinator.	October 2022	Parents of Year 7 pupils have received feedback about how the pupils have settled in at the school. Parents have had the opportunity to meet the Head of Progress and Welfare and the ALN Co-ordinator to discuss support and interventions if necessary.
Year 5 pupils to receive visit from a secondary teacher in order to take part in an activity (topic to be confirmed).	Year 5 pupils, Rhydywaun departments to be confirmed.	To be confirmed. Summer Term 2023	Pupils have taken part in various activities.

Visiting days for Year 6 pupils.	Year 6 pupils, Rhydywaun departments.	To be confirmed. Summer Term 2023	Pupils have visited and had a taste of Rhydywaun's lessons.
Cluster sporting events	Health and Wellbeing AoLE	Summer 2023	
Two induction days for Year 6 pupils and a parents' evening to pass on information about induction arrangements. Meetings can be held virtually if required	Rhydywaun Teachers, Year 7 Class Tutors	April - July 2023	Pupils have visited the school, met other pupils in their registration classes and the tutors and had a taste of lessons. Parents have received information about the school and the Transition process. Pupils' and parents' opinions about the experiences are gathered by means of a Transition questionnaire.
Llangrannog Visit (Postponed for the year 2022-3)	PCL Yr7 tutors, Sixth Form Officers	---- (Postponed for the year 2022-3)	----
Develop virtual resources for the Year 6 website to enrich the resources available to pupils and families. Resources to be provided through the Year 6 website on the Rhydywaun website	AEJ, Rhydywaun Departments, PCL Year 7	Continue	Various resources available on the Year 6 website

6. Sharing information about pupils' achievements and attainment which complements the statutory information

It is essential that the secondary school receives wide ranging information about pupils in year 6 in order to obtain as complete a profile of each pupil as possible. Current information is collected by Arwel James, Mrs Heidi Bryant-Miles and Mrs Leana Stansfird-Davies, Head of Progress and Welfare for Year 7, during visits to the primary schools. The teachers of the cluster schools have a good understanding of Rhydywaun's organisation regarding the grouping of Year 7 pupils. The cluster schools will use the Provision Maps software to record and share relevant information.

1. Shared information will contain:

- Pupil attainment
- Relevant family background such as brothers/sisters, parental responsibilities, home language
- Children in the care of the authority or families in need of support
- Behavior
- Effort and motivation
- Interests
- Significant achievements outside of school
- Extracurricular information such as sports and music
- Important information regarding medial needs

The ALN Coordinator and Head of Progress and Welfare will collate the information, and with the assistance of other relevant school staff, disseminate necessary information to the relevant staff. Any confidential information received will remain confidential on a need to know basis.

2. The ALN Coordinator will evaluate the information collected, including that of a pupils' backgrounds and decide on a support plan if necessary. The information is shared with the Head of Progress and any other relevant member of staff.
3. The School Nurse will meet with relevant staff at Rhydywaun to discuss pupils with medical needs.

7. Establishing the learning needs of individual pupils

In accordance with point 2 above, the visits below are made to ensure that the secondary school receives the necessary information and is able to plan to meet the needs of pupils. The relevant information is disseminated to staff by the ALN Coordinator and the information is also made available to Rhydywaun staff, where relevant.

Current visits include:

1. Visits by Rhydywaun's Hafan staff members (ALN and SEBD department) in order to identify pupils with educational or social/emotional needs and to work together with the primary staff in order to decide on the best methods of meeting those needs.
2. Other visits will take place based on discussions with cluster schools during the academic year and in response to identified needs.

Development areas 2022-23


Target	Who	By When	Success Criteria
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Invite representatives from the secondary sector to the reviews of year 5 and 6 pupils, and similarly extend an invitation to primary teachers to the statutory reviews of year 7 pupils.	ALN Co-ordinator, year 5 & 6 teachers, PCL7 Rhydywaun	Continuous	Representatives have attended meetings. Information is shared effectively between schools. Correct support is provided and the pupils make progress as a result.
Ensure that the co-ordinators meet regularly in order to share information. Hold a termly seminar.	Cluster ALN Coordinators	Seasonally	Seminars are held seasonally. Information is shared effectively and consistently.
Continue the use of the Provision Maps software as part of ClassCharts to harmonize the recording and Transition of pastoral/ALN information as well as single page profiles.	AEJ to provide training for the Year 6 teachers	Paths	Year 6 teachers confidently use the Provision Maps system especially when recording pastoral issues and one page profiles.

On behalf of the governors of the cluster's schools, they agreed on the content of the plan:

School: Rhydywaun

Name: Arwel James

Signature: 

Date: September 2022

Llofnod/Signed E Smith

Dyddiad : 17.011.2022

Emma Smith (Pennaeth
Gweithredol/Executive
headteacher)

Llofnod/Signed D Meaden

Dyddiad : 17.11.2022

Diane Meaden (Cadeirydd y
Llywodraethwyr/Chairperson
Governing Body)
